

GOVERNMENT OF PUDUCHERRY

KARAIKAL POLYTECHNIC COLLEGE

VARICHIKUDY, KOTTUCHERRY, KARAIKAL – 609 609

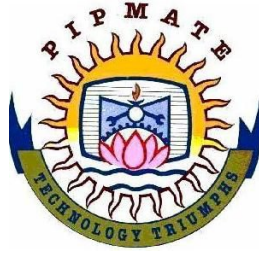
(Affiliated to the Directorate of Technical Education, Chennai, Tamil Nadu)

functioning under

PONDICHERRY INSTITUTE OF POST-MATRIC

TECHNICAL EDUCATION

(PIPMATE)



INFORMATION BROCHURE

**FOR ADMISSION TO DIPLOMA COURSES
IN THE ACADEMIC YEAR 2024-2025**

FIRST YEAR / LATERAL ENTRY

CIVIL ENGINEERING

MECHANICAL ENGINEERING

ELECTRICAL & ELECTRONICS ENGINEERING

ELECTRONICS & COMMUNICATION ENGINEERING

INFORMATION TECHNOLOGY

COMPUTER ENGINEERING

This Information Brochure is only for general information and guidance for candidates seeking admission to Karaikal Polytechnic College, Karaikal and is not a legal document and is subject to alteration/change without notice.

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KARAIKAL POLYTECHNIC COLLEGE, KARAIKAL
(An Institution of PIPMATE), DOTE Institution Code: 414
(Sponsored by the Government of Puducherry)

INFORMATION BROCHURE FOR THE ACADEMIC YEAR 2024-2025

1. GENERAL INFORMATION

Karaikal Polytechnic College was established in the year 1988-89 to fulfil the educational aspirations of the people of Karaikal, and to meet the demand of the Technician Education arising as a result of industrialization in the Karaikal region of the Union territory of Puducherry.

The Polytechnic College is managed by an autonomous registered society, formed by the Government of Puducherry under the title of Pondicherry Institute of Post Matric Technical Education (PIPMATE). The society is governed by a General Body with Secretary to Government (Education), Government of Pondicherry as its Chairperson and Director of Higher & Technical Education, Government of Pondicherry as Member Secretary.

Karaikal Polytechnic College, an AICTE approved institution, is fully funded by the Government of Puducherry and affiliated to the Directorate of Technical Education (DOTE), Chennai, Tamil Nadu. The institute is prominently located at Varichikudy, Karaikal on a 7-hectare campus along the National Highway at a distance of about 6 Kms from Karaikal and around 130 Kms south of Puducherry. Elegantly built spacious academic buildings present an excellent ambience for learning. Built under the assistance of World Bank, the institute houses well equipped modern laboratories, sophisticated instruments, Student's Centre, Centre for Learning Resources and other amenities required for the holistic development of the students.

Admission to the courses offered by this college is made as per the rules/regulations laid down by the AICTE (All India Council for Technical Education), Government of Puducherry and Directorate of Technical Education, Chennai, Tamil Nadu. Limited intake of students, strictly on the basis of merit, are admitted and trained by a team of experienced and committed staff members, adhering to the Curriculum framed by the Directorate of Technical Education, Tamil Nadu. Examinations are conducted by the Directorate of Technical Education, Tamil Nadu and it awards Diploma certificates upon the successful completion of study.

In addition, the students are encouraged to participate in various extracurricular activities including Sports, NSS and talent challenging contests. The institute strives hard to develop the overall personality of the students by continually organizing various supporting activities. The Quality Assurance Cell (QAC), Industry-Institute Partnership Cell (IIPC), Training and Placement Cell (T&PC), National Service Scheme (NSS), National Cadet Corps (NCC), and the establishment of Indian Society for Technical Education Chapter (ISTE) have been actively engaging the students throughout the year. Besides, the institute has constituted several Committees and Cells like Grievance Redressal Committee, Anti-Ragging

Committee, SC/ST committee, Internal Complaint Cell, Media and Public Relationship Cell, and MHRD Innovation Cell, for bringing transparency and fairness in its administration.

The conducive educational ecosystem of the college enables the students to prepare themselves for the professional challenges they may have to tackle while pursuing their career. The passed out students from this institution have found their rightful place in reputed industrial firms and colleges of higher learning across the country and abroad.

2. MODES OF ADMISSION

Karaikal Polytechnic College, Karaikal is presently offering Diploma Courses in Six Engineering Disciplines **under Full-Time (Regular and Lateral Entry) mode of study.**

i) The Polytechnic College is affiliated to the Directorate of Technical Education, Chennai, Tamil Nadu.

ii) Admission to this Polytechnic is as per the rules/regulations laid down by the AICTE, New Delhi, Government of Puducherry and the Directorate of Technical Education, Chennai, Tamil Nadu.

iii) When a candidate produces grade certificate, only the minimum marks applicable to the respective grades in the particular subjects will be taken into account.

iv) Candidates who are qualified as on the last date of receipt of the application only will be eligible for admission.

v) All admissions made to this Polytechnic are purely provisional, subject to final approval by the Directorate of Technical Education, Chennai. The candidate who is provisionally admitted to this institution, if not approved by the Directorate of Technical Education, Chennai, shall discontinue the course forthwith without any claim.

vi) Candidates seeking admission to this Polytechnic should produce the required Puducherry Union Territory Residence Certificate as prescribed by the Government of Puducherry.

Modes of Admission to Diploma Courses:

(1) Regular Mode of admission to the 1st Year of the 3-year Diploma Courses:-

For Regular admission to the First year of the 3-year Polytechnic diploma courses, a candidate should have passed in the 10th Std. / SSLC examination or an examination equivalent thereto acceptable by the Directorate of Technical Education, Chennai, Tamil Nadu.

(2) Lateral Entry Mode of Admission to the 2nd Year of the 3-year Diploma Courses:-

For Diploma in Engineering Courses, a candidate have passed in:

HSC (Academic Stream) Or HSC (Vocational Stream) or an examination equivalent thereto acceptable by the Directorate of Technical Education, Chennai, Tamil Nadu with the respective subjects; Or, 10th Std. / SSLC or an examination equivalent thereto acceptable by the Directorate of Technical Education, Chennai, Tamil Nadu *plus* 2 years ITI qualification with appropriate trade /specialization.

3. COURSES OFFERED

The following Courses are offered **under Full-Time mode of study**. The details of regular intake for the 1st year admission, and the seats available for the IInd year Lateral entry admission are furnished below:

Sl. No.	Specialization in the Diploma (Discipline)	Regular seats	Lateral Entry Seats	
			Approved Intake	Vacancy from I year
1	Civil Engineering	40	4	36
2	Mechanical Engineering	120	12	80
3	Electrical & Electronics Engineering	90	9	51
4	Electronics & Communication Engineering	30	3	23
5	Information Technology	40	4	24
6	Computer Engineering	60	6	54
TOTAL		380	38	268

4. ELIGIBILITY CRITERIA

(A) For Regular admission:

For Regular admission to the First year of the 3-year Polytechnic diploma courses, a candidate should have passed in the 10th Std. / SSLC Examination or an examination equivalent thereto acceptable by the Directorate of Technical Education, Chennai, Tamil Nadu.

(B) For Lateral Entry to the 2nd Year of the 3-year Polytechnic Diploma Courses:-

For Diploma in Engineering Courses, a candidate should have passed in:

(a) HSC (Academic Stream) or an examination equivalent thereto acceptable by the Directorate of Technical Education, Chennai, Tamil Nadu with the respective subjects. **(Refer Table #1).**

OR

(b) HSC (Vocational Stream) or an examination equivalent thereto acceptable by the Directorate of Technical Education, Chennai, Tamil Nadu with the relevant subjects of specialization. **(Refer Table ##2).**

OR

(c) 10th Std. / SSLC or an examination equivalent thereto acceptable by the Directorate of Technical Education, Chennai, Tamil Nadu *plus* 2 years ITI qualification with appropriate trade /specialization. **(Refer Table ##2).**

Table #1: Entry level qualification at HSC (Academic Stream) Level:

Major Disciplines	Mandatory (Compulsory) subjects at HSC (Academic Stream) Level (as per DoTE, Chennai)
Civil Engineering	For ALL disciplines (Lateral Entry to II year Diploma in Engineering):
Mechanical Engineering	<u>Any Three subjects</u> out of the following:
Electrical & Electronics Engineering	1. Physics
Electronics & Communication Engineering	2. Mathematics
Information Technology	3. Chemistry
Computer Engineering	4. Computer Science
	5. Electronics
	6. Information Technology
	7. Biology
	8. Informatics Practices
	9. Biotechnology
	10. Technical Vocational subject
	11. Agriculture
	12. Engineering Graphics
	13. Business Studies
	14. Entrepreneurship

Note: The above Eligibility Criteria is issued in accordance with the letter No. 14514/I-1/2024 Dated 03.05.2024 issued by the Commissioner, Directorate of Technical Education (DoTE), Guindy, Chennai-600025.

Table ##2: Specialization required in HSC (Vocational Stream)/ ITI:

Sl. No.	Discipline	Specialization required in HSC (Vocational Stream) and ITI
1	Civil Engineering	H.Sc. (Vocational Stream) in Building Maintenance/Soil Conservation and Rural Technology/ Draughtsman (Civil) or related vocational course OR 2 years ITI in Draughtsman (Civil)/ Mason (Building Constructor) or related trade.

Sl. No.	Discipline	Specialization required in HSC (Vocational Stream) and ITI
2	Mechanical Engineering	<p>H.Sc. (Vocational Stream) in General Machinist / Auto Mechanic / Repair and Maintenance of Two Wheelers / Tractor Repair and Maintenance / Diesel Mechanic / Draughtsman (Mechanical) / Sheet Metal Work / Foundry / Foundry Technology / Welding / Fitting / Metal Finishing or related vocational course</p> <p style="text-align: center;">OR</p> <p>2 years ITI in Fitter / Mechanic (Motor Vehicle) / Welder (Gas & Electric) / Auto rickshaw and Four Wheeler Driving and Mechanism / Refrigeration and Air Conditioning – Mechanic / Machinist / Turner / Mechanic (Diesel) or related trade.</p>
3	Electrical & Electronics Engineering	<p>H.Sc. (Vocational Stream) in Electrical Motor Winding / Electrical Domestic Appliance Repairs and Maintenance / Maintenance and Servicing of Electrical Machines including Generators or related vocational course</p> <p style="text-align: center;">OR</p> <p>2 years ITI in Electrician / Wireman or related trade.</p>
4	Electronics & Communication Engineering	<p>H.Sc. (Vocational Stream) in Domestic Electronics Equipment (Project Equipment) Servicing and Maintenance/ Radio & Television Maintenance and Repair/ Electronics or related vocational course</p> <p style="text-align: center;">OR</p> <p>2 years ITI in Electronics Mechanic or related trade.</p>
5	Information Technology	<p>H.Sc. (Vocational Stream) in Computer Science / Business Machines and Computer Programming or related vocational course</p> <p style="text-align: center;">OR</p> <p>2 years ITI in Information Technology & Electronic System Maintenance / Data Entry Operator / Computer Operator & Programming Assistant / Desktop Publishing Operator or related trade.</p>
6	Computer Engineering	<p>H.Sc. (Vocational Stream) in Computer Science / Business Machines and Computer Programming or related vocational course</p> <p style="text-align: center;">OR</p> <p>2 years ITI in Information Technology & Electronic System Maintenance / Data Entry Operator / Computer Operator & Programming Assistant / Desktop Publishing Operator or related trade.</p>

5. AGE LIMIT

There is no upper age limit for Polytechnic admission as per the rules/regulations laid down by Directorate of Technical Education, Chennai, Tamil Nadu.

6. SELECTION CRITERIA

The percentage of total marks obtained by the candidates in the qualifying examination will be the merit score for admission.

Where grades are awarded instead of marks in the qualifying examination, only the minimum marks applicable to the respective grades in the particular subject will be taken into account for determining the merit rank.

Order of Priority for Tie-break

- Percentage of marks scored in Mathematics in 10th Std. / SSLC or equivalent qualifying examination.
- Date of Birth (Earlier born)

Merit List

The merit list is prepared based on the percentage of total marks scored in the qualifying examination and applying tie-breaker wherever applicable.

Allocation of seats

Allocation of seats will be made to the candidates as per the merit rank, and according to the reservation of seats earmarked for each discipline.

7. RESIDENCE CRITERIA

An applicant is considered to be a Puducherry resident if he/she is an **Indian National** and satisfies at least one of the following criteria:

1) The candidate or whose parent (either Mother or Father or Both) or Guardian (in case of children who have lost both the parents) has been residing continuously in this Union Territory for at least five years preceding the date of application.

2) Those who have passed the SSLC / HSC or any other public examination and for that purpose had undergone academic studies continuously **for 5 successive classes immediately preceding the qualifying examination** (including the year of qualifying examination) in a recognized educational institution located in Pondicherry UT and having their residence in Pondicherry UT for 5 years continuously during that period. **Mere stay in places such as residential hostel would not amount to residence.**

3) Children of natives of U.T. of Puducherry who have declared any place in U.T. of

Puducherry as their home town and so certified by their respective Heads of Office. Nativity Certificate in the prescribed format has to be enclosed. (G.O. Ms. No. 64 dated 25th May 2006).

4) a) Children whose parents are Central/ State Government Servants/ Defense Personnel/ Central Paramilitary Forces/ Employees of Public Sector Undertakings wholly or substantially owned either by the Central Government or by the Puducherry Administration posted and serving in U.T. of Puducherry for at least a minimum continuous period of **three years** immediately prior to the last date of submission of application.

b) Children of the above said employees should have studied HSc of two years in any of the schools in the U.T. of Puducherry and should have passed the qualifying examinations (HSc) from the same school. (G.O.Ms. No. 04, Puducherry dated 09.02.2016 of the Chief Secretariat (Hr. & Tech. Edn.), Puducherry.

5) Children of Defence Personnel who were killed or disabled in action and children of Central Government Servants/ Pondicherry U.T. Government Servants/Defence Personnel/ Employees of Public Sector Undertaking wholly or substantially run either by the Central Government or by the Puducherry U.T. Administration who died while in the service in the Puducherry U.T.

6) French nationals residing in the Puducherry U.T. and covered by the terms of the "Treaty of Cession" shall be treated on par with the candidates who produce the prescribed Puducherry U.T. Residence Certificate. Such French Nationals will not be required to produce Residence Certificate; instead they should produce a "Certificate of Registration" issued for this purpose by the French Consulate at Puducherry. Children of these French Nationals shall not be considered for admission under the quota of non-resident.

All the above certificates will be scrutinized first by a committee appointed by the Secretary (Revenue), before final merit list is prepared. Tahsildars of various Taluks and Revenue Officers will be the Members of this Committee.

Note: 1. Candidates seeking admission under U.T. of Puducherry resident quota must furnish the Residence Certificate from Department of Revenue & Disaster Management, Puducherry and renewed from time to time.

2. Children of French Nationals under clause 6 above, shall not be considered for admission under the quota of the non-resident.

8. RESERVATION OF SEATS

The following reservations of seats are made under various categories as per the G.O.Ms.No.23 dated 8th March 2001, G.O.Ms.No.2, dated 26th May 2003, G.O.Ms.No.75, dated 2nd June 2003, G.O.Ms.No.29, dated 11th March 2005 and G.O.Ms.No.126, dated 19th October 2005 of Chief Secretariat (Education), Puducherry, G.O.Ms.No.5/2009/WE/SW-V, dated 12-04-2010 and G.O.Ms.No.6/2010/WEL/SW-V, dated 09-06-2010 of the Chief Secretariat (Welfare), Puducherry G.O.Ms.No.8/2010/WEL/SW-V, dated 28-08-2010 of the Chief Secretariat (Welfare), Puducherry, G.O.Ms.No.9/2010-WEL/SW-V, dated 28-08-2010

of the Chief Secretariat (Welfare), Puducherry, G. O. Ms.No.199, dated 21-12-2006 of the Social Welfare and Nutritious Meal (SW8) Department, Tamil Nadu and G.O.Ms.No.05/2019/WEL/SCW-II dated 08.03.2019 of the Chief Secretariat (Welfare), Puducherry:

Sl. No.	Category	Percentage of Reservation
I. VERTICAL RESERVATION		
1.	Other Backward Class [OBC]	11 %
2.	Backward Class Muslims [BCM]	2%
3.	Most Backward Class [MBC]	18 %
4.	Extreme Backward Class [EBC]	2%
5.	Backward Tribes [BT]	0.5 %
6.	Scheduled Caste [SC]	16 %
7.	Scheduled Tribe [ST]	0.5%
Remaining 50% will be open for all candidates		
II. HORIZONTAL RESERVATION (*)		
1.	Persons with Disability [PwD]	5 %
2.	Wards of Ex-Servicemen [ESM]	3 %
3.	Children/Grand Children of Freedom Fighters [FF]	4 %
4.	Meritorious Sports Persons [MSP]	1 %

(*) Horizontal Reservation: Seats reserved/allocated under these categories will become operational, only if the minimum number of seats earmarked for each of these categories does not get filled under the normal process of selection, in any of these categories.

9. CRITERIA FOR CLAIMS UNDER VARIOUS RESERVATION CATEGORIES

Scheduled Castes (SC)

Candidates claiming admission under this category should belong to a caste which is recognized as Scheduled Caste under “the **Constitution (Pondicherry) Scheduled Castes Order 1964**” dated 05.03.1964, read with “The Constitution (Scheduled Caste) orders (Second Amendment) Act 2002 (Central Act 61 of 2002) and should enclose the required certificate issued by an Officer of the Department of Revenue & Disaster Management, Puducherry, not below the rank of Deputy Tahsildar.

Scheduled Tribes (ST)

Candidates claiming admission under this category should belong to a caste which is recognized as Scheduled Tribe under “the **The Constitution (Puducherry) Scheduled Tribes Order, 2016**” dated 22.12.2016 and should enclose the required certificate issued by an Officer of the Department of Revenue & Disaster Management, Puducherry, not below the rank of Deputy Tahsildar.

Other Backward Classes (OBC), Most Backward Classes (MBC), Extreme Backward Classes(EBC), Backward Classes Muslims (BCM) and Backward Tribes (BT)

Candidates claiming admission under these categories should enclose the recent OBC / MBC / EBC / BCM / BT certificate issued by an Officer of the Department of Revenue and Disaster Management, not below the rank of Deputy Tahsildar.

Freedom Fighter (FF)

Candidates claiming admission under this category should be Children / Grand Children of Freedom Fighters and they should enclose the necessary certificate issued by the Officer-in- charge, Freedom Fighters Cell, Government of Puducherry.

Wards of Ex-servicemen (ESM)

Candidates claiming admission under this category should be Children of those who are registered as Ex-servicemen in the Department of Sainik Welfare (DSW), Government of Puducherry and have got an Ex-servicemen / Widow of Ex-servicemen identity card from DSW should enclose the necessary certificate issued by the Director, DSW, Puducherry.

Persons with Disabilities (PwD)

The candidates seeking admission under this category should produce a full-size photograph exhibiting the deformity.

For residents of Puducherry Union Territory suffering from not less than 40 percent of any disability as certified by the competent Medical Authority.

The last valid disability certificate of the candidate from a Medical Board should not be more than three months old from the date of submitting his/her certificate for disabled candidates. In case, the certificate has been obtained earlier, the application will be rejected. The medical certificate issued by the District Medical Board of the area concerned for this purpose is subject to confirmation by the Director of Health and Family Welfare Service. The decision of the Director of Health and Family Welfare Service, Puducherry, in this regard will be final.

Meritorious Sports Person (MSP) category

1) The highest achievement of the candidates in only one annual tournament under the listed sports disciplines in a year will be considered for awarding marks.

The list of Sports Disciplines eligible for seats under sports quota are as follows:

1 Archery	15 Kayaking & Canoeing	29 Rowing
2 Athletics	16 Kho Kho	30 Soft Ball
3 Atya Patya	17 Polo	31 Squash
4 Badminton	18 Power Lifting	32 Swimming
5 Ball Badminton	19 Rifle Shooting	33 Table Tennis
6 Basketball	20 Roller Skating	34 Taekwondo
7 Billiards & Snooker	21 Bridge	35 Tenni-Koit
8 Boxing	22 Carrom	36 Tennis

9	Gymnastics	23	Chess	37	Volley ball
10	Handball	24	Cricket	38	Weightlifting
11	Hockey	25	Cycling	39	Wrestling
12	Judo	26	Equestrian Sports	40	Yachting
13	Kabaddi	27	Foot Ball		
14	Karate do	28	Golf		

Selection of candidates will be based on the marks obtained by the candidates, following the guidelines given in the Government of Puducherry vide G.O. Ms.53 dated 24th May 2012 and G.O. Ms. No 6 dated 14th March, 2018 of Chief Secretariat (Higher & Technical Education), Puducherry.

Priority	Type of Achievement
1	International Achievement
2	Recognized National Achievement
3	Recognized South Zone Achievement
4	Recognized State level Achievement
5	Recognized State Championships
6	District/Regional/Zonal Level Achievements

2) Participation / Achievements in sports / games shown in the list alone, immediately preceding **five** years to the year for which admission is sought will be taken into account. National / State Level Championships / Tournaments conducted by Organizations / Federations recognized by Indian Olympic Association / Ministry of Youth Affairs and Sports, New Delhi alone will be considered for award of marks (Recognition by the Indian Olympic Association / Ministry of Youth and Sports, New Delhi should be relevant to the years concerned).

3) Open /Invitational Tournaments of any kind will not be considered.

4) For Tennis Achievements of Top 3 players by his/her position in the ranking list published by ATTA based on the ranking rules and the final rankings of the previous 4 years will be awarded marks for achievements and participation (Necessary forms from Associations are to be enclosed).

5) For Cricket the Annual Official Championship / Tournaments conducted within the country under the auspices of the BCCI at the District / State National Level alone will be taken into consideration for that year.

6) The participation / achievements of candidates with nativity in the Puducherry Union Territory and who represented the Union Territory of Puducherry alone are eligible for marks under the National Category.

7) Union Territory of Puducherry candidates are eligible to apply for admission under the Sports Quota, and candidates of KVS/NVS/CBSE Schools within Puducherry are also eligible for marks.

8) All the achievement certificates are to be supported necessarily by the relevant participation certificates and appropriate form /certificates.

- 9) No further enclosures of certificates will be entertained after the last date for submission of completed application.
- 10) A candidate can utilize the sports quota only once for these admissions.
- 11) The relevant attested copies of the certificates issued by the appropriate authorities as detailed in the G.O Ms.53 dated 24.05.2012 are to be submitted along with the application.
- 12) A committee will be constituted to scrutinize the applications received under this category and will rank the candidates based on the marks assigned to the certificate enclosed along with the application and the sports merit list will be published.

Special Allocation:

In Karaikal Polytechnic College, there is a horizontal reservation for the candidates from the other regions of UT of Puducherry. 15% of seats will be allocated for candidates hailing from regions of the Union Territory other than where the institution is located in the ratio of 23: 5: 1: 1 in the branches which are not offered in the respective regions of Pondicherry, Karaikal, Mahe and Yanam, respectively.

A candidate claiming admission under this category should be a resident of the respective region, for a continuous period of 5 years prior preceding the last date of submission of application.

To claim admission under special allocation from Puducherry, Mahe and Yanam regions, a candidate should have studied in the recognized schools located in the respective regions continuously for **three years**, immediately preceding the qualifying examination (including the year of the qualifying examination). Mere stay in places, such as, residential hostel would not amount to residence. They should produce a residence certificate from the competent authority not below the rank of Deputy Tahsildar.

This certificate should be obtained from the Head of the Institution in which they studied, and countersigned by the respective Chief Educational Officers of Puducherry & Mahe Regions, and the Regional Administrator of Yanam Region. They should also enclose a residence certificate issued by an Officer of the Department of Revenue and Disaster Management, not below the rank of Deputy Tahsildar of the respective regions, clearly indicating the addresses of residence. Residence/Regional /Special allocation once claimed in the application will not be changed under any circumstances.

NOTE: *After admitting all the eligible candidates of UT of Puducherry, vacant seats, if any, will be offered for admission to the candidates from Other States, considering their candidature under Open General category.*

10. SEAT MATRIX**TABLE (1) : FOR REGULAR MODE – I YEAR**

TOTAL SEATS	VERTICAL RESERVATION								HORIZONTAL RESERVATION				SPECIAL ALLOCATION		
	GEN 50%	OBC 11%	MBC 18%	SC 16%	EBC 2%	BCM 2%	BT 0.5%	ST 0.5%	PWD 5%	ESM 3%	FF 4%	MSP 1%	PDY	MAHE	YANAM
380	190	42 *	68	60 *	8	8	2	2	19	11 #	15 #	4 #	8	3	3

(*) indicates that the actual number of seats as per the percentage of reservation for OBC & SC categories has been slightly modified while rounding the decimals; One seat in SC category has been balanced with the seats in OBC category while taking care of decimals, on the basis that the least of reservation OBC category is given a leverage; However, such balanced allocation is liable for modification at the time of admission process, so as to maintain the total number of seats (intake) in each discipline & to fulfil the stipulated percentage of reservation.

(#) indicates that the seats marked for ESM/FF/MSP categories in Horizontal reservation are liable to be modified based on the claims received from applicants; however the *total number* of seats allocated for *each* discipline under ESM/FF/MSP categories will fulfil the *total* percentage stipulated (put together) for them.

TABLE (2) : FOR LATERAL ENTRY MODE – II YEAR

TOTAL SEATS	VERTICAL RESERVATION								HORIZONTAL RESERVATION			
	GEN 50%	OBC 11%	MBC 18%	SC 16%	EBC 2%	BCM 2%	BT 0.5%	ST 0.5%	PWD 5%	ESM 3%	FF 4%	MSP 1%
(Approved Intake = 38) <i>plus</i> (Vacancies from First Year = 268)	153	35	55	49	6	6	2 ^{\$}	1 ^{\$}	15	10	12	3
TOTAL : 306												

(^{\$}) Number of seats between BT/ST category are liable to change in respective branches at the time of admission process, based on the applications received in claim of reservation under these categories, so as to maintain the overall reservation of seats under these categories as per the stipulated percentage of reservation as well as the number of seats (intake) in each discipline.

TABLE (3) : SEAT MATRIX FOR I YEAR ENGINEERING – BRANCHWISE

DISCIPLINE & Intake	VERTICAL RESERVATION								HORIZONTAL RESERVATION				SPECIAL ALLOCATION		
	GEN 50%	OBC 11%	MBC 18%	SC 16%	EBC 2%	BCM 2%	BT 0.5%	ST 0.5%	PWD 5%	ESM 3%	FF 4%	MSP 1%	PDY	MAHE	YANAM
CIVIL ENGINEERING (40)	20	4	7	7	1	1	-	-	2	1	2	-	-	1	-
MECHANICAL ENGINEERING (120)	60	13	22	19	2	2	1	1	6	3	5	1	-	-	1
ELECTRICAL & ELECTRONICS ENGINEERING (90)	45	10	16	14	2	2	1	-	4	3	4	1	-	-	1
ELECTRONICS & COMMUNICATION ENGINEERING (30)	15	3	5	5	1	1	-	-	2	1	1	-	-	1	-
INFORMATION TECHNOLOGY (40)	20	5	7	6	1	1	-	-	2	1	1	1	-	1	1
COMPUTER ENGINEERING (60)	30	7	11	9	1	1	-	1	3	2	2	1	8	-	-
TOTAL : 380	190	42	68	60	8	8	2	2	19	11	15	4	8	3	3

Note: (1) Number of seats between OBC/SC category, and between BT/ST category are liable to change in respective branches at the time of admission process, based on the applications received in claim of reservation under these categories, so as to maintain the overall reservation of seats under these categories as per the stipulated percentage of reservation as well as the number of seats (intake) in each discipline.

(2) The seats marked for ESM/FF/MSP categories in Horizontal reservation are liable to be modified based on the claims received from applicants; however the total number of seats allocated for each discipline under ESM/FF/MSP categories will fulfil the total percentage stipulated (put together) for them.

TABLE (4) : SEAT MATRIX FOR SECOND YEAR ENGINEERING (LATERAL ENTRY MODE) – BRANCH WISE

DISCIPLINE & Intake	VERTICAL RESERVATION								HORIZONTAL RESERVATION			
	GEN 50%	OBC 11%	MBC 18%	SC 16%	EBC 2%	BCM 2%	BT 0.5%	ST 0.5%	PWD 5%	ESM 3%	FF 4%	MSP 1%
CIVIL ENGINEERING LE: 4 + Vacancies in First Year : 36; Total : 40	20	4	7	6	1	1	1	-	2	1	2	-
MECHANICAL ENGINEERING LE: 12 + Vacancies in First Year : 80; Total : 92	46	10	16	15	2	2	1	-	4	3	4	1
ELECTRICAL & ELECTRONICS ENGINEERING LE: 9 + Vacancies in First Year : 51; Total : 60	30	7	11	10	1	1	-	-	3	2	2	1
ELECTRONICS & COMMUNICATION ENGINEERING LE 3 + Vacancies in First Year : 23; Total : 26	13	3	5	4	1	-	-	-	1	1	1	-
INFORMATION TECHNOLOGY LE: 4 + Vacancies in First Year : 24; Total : 28	14	3	5	4	-	1	-	1	2	1	1	-
COMPUTER ENGINEERING LE: 6 + Vacancies in First Year : 54; Total : 60	30	7	11	10	1	1	-	-	2	1	1	-
TOTAL : 38 +268 = 306	153	34	55	49	6	6	2	1	15	10	12	3

Note: Number of seats between MBC/SC category, EBC/BCM category & BT/ST category are liable to be swapped or slightly modified, so as to fulfil the total seats under each discipline & to fulfil the total stipulated percentage of reservation in each category; The seats marked for PWD/ESM/FF/MSP categories in Horizontal reservation are liable to be modified based on the claims of applicants, so as to fulfil the *total* percentage stipulated (put together) for them.

11. IMPORTANT DATES & INSTRUCTIONS

Applications can be obtained from the Office of Karaikal Polytechnic College, Karaikal (in person) on payment of Rs. 100/- (Rupees One Hundred only), which includes the application processing fee.

Date of commencement of issuance of application : 10.5.2024

Last date for submission of filled-in application (in person or by post):-

For I year : 10.6.2024

For II year : 10.6.2024

(or as extended by Directorate of Technical Education, Tamil Nadu)

Separate applications are to be submitted for regular mode and lateral entry mode of admissions as given below:

- (i) Application for admission to Ist year of three-year Diploma Course (Regular)
- (ii) Application for admission to IInd year of three-year Diploma Course (Lateral Entry)

Self-attested photocopies of the following certificates are to be submitted along with the filled-in application as Enclosures:

- i) Mark list of qualifying examination (10th Std./SSLC/HSC/ITI)
- ii) Transfer Certificate from the school/institution last studied
- iii) Nationality certificate
- iv) Residence certificate
- v) Community certificate
- vi) Certificate in support of claim for admission under Horizontal Reservation (for PwD, ESM, FF, MSP category)
- vii) Certificate in support of claim for admission under Special Allocation
- viii) Aadhaar
- ix) Latest passport size colour photographs as required.

Each filled-in applications received will be assigned with an unique registration number, which shall be quoted for all future correspondences. A merit rank list will be prepared based on the merit score and applying tie-breaker, wherever applicable, immediately after the last date of submission of applications. Eligible candidates will be instructed to appear for a personal interview. At the time of the interview, the candidates have to produce all the above mentioned certificates in Original for verification. The candidates who are called for interview shall get them medically examined by the Students' Health Officer of Puducherry U.T. and produce a Medical Certificate in Original.

Upon verification, if a candidate fulfils the eligibility criteria, he/she will be provisionally admitted, based on allocation of branch/discipline as per the merit rank, and according to the reservation of seats earmarked for each discipline. The candidate has to remit the prescribed fees immediately after the allocation procedure/ provisional admission is over.

Final approval of admission will be conveyed after the Approval process done by the Directorate of Technical Education, Chennai, Tamil Nadu. If any candidature is not approved by the Directorate of Technical Education, Chennai, Tamil Nadu, then such a candidate has to withdraw his/her admission and the admission fees amount already paid will be forfeited as per the Norms in force from time to time.

For any further assistance regarding admission to Karaikal Polytechnic College, candidates can contact through/at:

Email: principalkptc@yahoo.co.in;

Phone: 04368-265521;

Address: Karaikal Polytechnic College, Varichikudy, Karaikal-609609

12. FEE STRUCTURE

FOR REGULAR MODE AND LATERAL ENTRY MODE

The following fees and deposits are to be paid for admission to Diploma Courses:

Sl. No.	Nature of Fee	Puducherry U.T. Residents	Other State(s) Residents
1.	Tuition Fee	Nil	4500.00
2.	Caution Deposit (*)	100.00	100.00
3.	Admission Fee (*)	100.00	100.00
4.	Medical Examination Fee	10.00	10.00
5.	Medical aid Fee	10.00	10.00
6.	Athletics & Games Fee	100.00	100.00
7.	Calendar Fee	30.00	30.00
8.	Magazine Fee	50.00	50.00
9.	Students Association/Cultural Fee	200.00	200.00
10.	Stationery Fee	100.00	100.00
11.	Teaching Aid Fee	100.00	100.00
12.	Library Fee	150.00	150.00
13.	Library Deposit (*)	50.00	50.00
14.	Computer Charges	250.00	250.00
15.	Students Council Fee (*)	100.00	100.00
16.	Laboratory Fee	150.00	150.00
17.	Audio Visual Fee	Nil	Nil
	TOTAL	1500.00	6000.00

(*) Payable at the time of admission only

In addition to the above, the following appropriate fee is also applicable:

- Certificate verification fees per Mark sheet (SSLC/HSC): Rs. 50.00
(To be remitted to the Director of Government of Examination, Chennai)
- Certificate verification fees per Mark sheet (CBSE): Rs. 580.00
(To be remitted to the Secretary, Central Board of Secondary Education, Regional Office, Chennai)
- Certificate verification fees per Mark sheet (SSC): Rs. 100.00
(To be remitted to the Secretary, Commissioner for Govt. Examinations, Andhra Pradesh)
- Certificate verification fees per Mark sheet (SSLC): Rs. 100.00
(To be remitted to the Secretary, Commissioner for Govt. Examinations, Pareeksha Bhavan, Poojapura, Thiruvananthapuram, Kerala)
- Certificate Verification fee (General): Rs.15
(To be remitted to the Directorate of Technical Education, Chennai)
- Insurance Coverage: Rs. 100

Caution deposit shall be refundable on the completion or discontinuation of the course after the recoveries if any, on account of breakage or damage of the institution belongings, properties, etc.

The above fees are applicable to those who are admitted during the academic year 2023-2024.

13. OTHER INFORMATION

Medical Examination of Candidates

The candidates who are called for interview shall get them medically examined by the Students' Health Officer of Puducherry U.T. and produce the Medical Certificate in ORIGINAL.

Ragging Strictly Prohibited

Ragging is strictly prohibited by the notification issued by the Ministry of Education, Government of India, and New Delhi with penalty ranging up to 2 years of imprisonment. If any student indulges in any form of ragging, he/she will be summarily rusticated from the institution.

Canvassing in any form will be a disqualification for admission.

DOTE Regulations

Requirements of Progress and Attendance:

A Candidate shall be permitted to appear for Board Examination, only if:

- (i) He/ She secures not less than 80% of attendance in the number of working days of each semester.
- (ii) His/ Her conduct has been satisfactory with satisfactory academic progress.

PRINCIPAL